

THE FISHBOURNE CENTRE

YOUR WEDDING DAY HIRE CHARGES

VENUE HIRE

Main Hall plus adjacent private Bar - fully staffed and stocked
Tables and Chairs
Full Day – 0900 – 1200 mid-night
£1,200.00

Main Hall plus adjacent private Bar - fully staffed and stocked
Tables and Chairs
Evening – 1800 – 1200 mid-night
£480.00

*Please note:

Hire charges are from the times as given, should you require earlier entry an hourly rate of £50.00 will apply. This will also be subject to room availability
Last orders at the Bar will be at 23:30

Damage Deposit
£400.00

Additional Costs / Charges

If you would like the evening before the event to setup and decorate,
the charge to reserve the hall from 6pm is:
£350.00

If you wish us to set the room up for you, the basic Room Setup Charge i.e. table and
chair setup
£30.00 initial charge and same thereafter per hour

If you wish us to clear away after your function and take down tables and chairs we will
charge
£100.00

Outside Caterer Kitchen Hire - £35.00 per hour
Please note only qualified Catering personnel are permitted use of our Kitchen facilities
We do not allow any casual use or storage of any food goods

Cancellation

Our policy on cancellation is as follows in addition to the terms and conditions as set out on the booking form:

All Deposits are non-refundable once your booking has been confirmed.
Exceptions may be made in extreme circumstances and will be at the discretion of The Fishbourne Centre

£250.00 non-refundable deposit on booking
50% of balance payment due 6 months prior to event
Final balance payment will be due 6 weeks prior to event

Should you have any special requests we will endeavour to accommodate you.

*Please note all hire charges are valid to 31st December 2018